



# 2021 Dealer Application

**ANY VENDOR PARTICIPATING IN MORE THAN ONE SHOW  
MUST PROVIDE A TAX ID!**

Name: \_\_\_\_\_

Address: \_\_\_\_\_



City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Goods (Please be specific): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Website: \_\_\_\_\_  \_\_\_\_\_  \_\_\_\_\_

To participate in more than one show you must have a **Michigan Sales Tax ID number**. There are no exceptions. A physical copy of your Tax ID must be provided to St. Joseph Today in advance and also be on hand at the show.

Tax ID Number: \_\_\_\_\_

Please select the following:

- June 5       July 17       September 4       September 25

**FEES:** \$60 per show. Payment for each month is due **on or before the 15<sup>th</sup> of the month prior**.

**Checks should be made payable to St. Joseph Today.**

*Cash and credit card payments are accepted at the Welcome Center.*

**CANCELLATIONS: Fees are non-refundable due to cancellations, no-shows or weather.  
ALL shows will take place rain or shine.**

*I have received a copy of the rules and regulations + COVID-19 guidelines and agree to abide by these rules or face expulsion from the show and possible fines.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only: Application Approved**     YES     NO    **APPROVED BY:** \_\_\_\_\_

Questions? Please contact Daniele Crevier at [daniele@stjoetoday.com](mailto:daniele@stjoetoday.com) or (269) 985 1111.

St. Joseph Today  
301 State Street  
St. Joseph, MI 49085





# 2021 Rules and Regulations — Lake Bluff Artisan Fair

**Location:** The show is located in Lake Bluff Park on Lake Boulevard in downtown St. Joseph. It is advisable to bring some sort of cover for your goods in the event of inclement weather. **This is an open air show which takes place rain or shine (no rain date).** Dealers must provide their own tables and set up their own booth. Tents must be secured.

**Show Information:** Show hours are from 10:00am until 5:00pm. Approved **set-up** time is 7:00am. **Tear Down:** Vendors are responsible for removal of all boxes, trash, etc. All vendors must be off the bluff by 6:00pm or be subject to a fine from the St. Joseph City Department of Public Safety. No firearms, weapons, fireworks, explosives or illegal substances of any kind.

**Booth Information:** Booth spaces are approximately 20' x 20' but vary in size due to the geography of the park. Booths will be numbered and hash marks will indicate the perimeter of the booth. Booths are marked monthly and boundaries may shift slightly from show to show. Booth location is guaranteed only once payment is received in full. You will not be assigned a spot nor may you request a spot until you have paid for your booth. Payment for each month is due **on or before the 15<sup>th</sup> of the month prior**.

**Merchandise:** Merchandise for sale should consist of only handcrafted, homemade good such as home décor, furniture, jewelry, candles, clothing, etc. **No manufactured or mass produced goods are allowed.** St. Joseph Today reserves the right to ask a vendor to remove merchandise from their booth that does not adhere to these guidelines. Please **do not** display merchandise on any historic monuments, plants, benches or permanent signs. **Sales of live animals, food, or beverages** are prohibited at this event.

**Vendors: NEW Vendors must submit 2-3 photos of merchandise.** Upon approval of the merchandise and payment, the vendor will then be assigned a booth. Sample photos can be sent to [daniele@stjoetoday.com](mailto:daniele@stjoetoday.com) or brought into the Welcome Center. **ALL vendors selling merchandise in the booth must be listed on the application and provide a Tax ID if selling at more than one show. Due to the show's popularity, subletting is not allowed.**

**Tax ID:** You must have a Michigan Sales Tax ID number to participate in more than ONE (1) show. **No exceptions.** This applies to anyone selling merchandise at the Lake Bluff Artisan Fair. This requirement is in an effort to protect our vendors as well as the show. You can learn more about how to obtain a Michigan Tax ID number by visiting [michigan.gov/taxes](http://michigan.gov/taxes) or by calling the Michigan Department of Treasury (517) 636 6925.

**Liability:** St. Joseph Today accepts no responsibility for loss, damage, or theft of merchandise. **Cancellations:** Fees are non-refundable due to cancellations, no-shows, or weather.

**Parking:** Due to limited availability, each booth is only allowed **ONE (1)** parking space in the angled or parallel parking on Lake Boulevard. On event day you will be given a parking pass which must be placed on the driver's side windshield of your vehicle or the left-hand side of your trailer. Please park with your windshield facing Lake Boulevard. If you have a vehicle and a trailer you must **CHOOSE ONE** to park on Lake Boulevard. Additional vehicles must be moved to an all-day parking lot (please note the hour limit of the lot—hourly parking lots are subject to tickets). Please be respectful of other vendors. **These spaces are not reserved by booth and are on a first-come, first-serve basis. Vehicles that lack a parking pass will be subject to towing and/or tickets issued by the St. Joseph City Department of Public Safety. Double parking on Lake Boulevard is not permitted and subject to fines.**

Questions? Please contact Daniele Crevier at [daniele@stjoetoday.com](mailto:daniele@stjoetoday.com) or (269) 985 1111.



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Fax: (269) 985 0171  
[stjoetoday.com](http://stjoetoday.com)